Consultant for Strategy Development
Job Description
[Immediate start]

Our Purpose
The Global Network of Civil Society Organisations for Disaster Reduction (GNDR) was established in 2007 as a voluntary network of civil society organisations who are committed to working together, and engaging with partners and other stakeholders, to increase community resilience and reduce disaster risk around the world. The network is growing and currently has approximately over 650 member organisations in over 120 countries across virtually every geographical region of the world.

Our Vision
A vibrant, active, collaborative civil society supporting people and their communities, particularly poor and vulnerable groups, to prepare for, mitigate, respond to and recover from disasters and adapt to extreme hazards, shocks and disturbances in a changing climate.

The current Consultancy Assignment
2020 marks the end of GNDR’s current Global Strategy – “Stronger Together”. During that time, the global context has changed dramatically following an increase in the number of disasters along with a shift in disaster typology. GNDR’s focus has changed during this time to concentrate on localisation and improving coherence among the various global frameworks. GNDR is to initiate the process of developing the new global strategy through an inclusive and transparent process to be launched by March 2019.

It was agreed by GNDR’s Global Board that the following principles should be adhered to whilst developing the new Global Strategy:

1. The process is to be driven by GNDR’s members
2. The views of stakeholders including civil societies, networks, academia and donors are to be taken into account
3. The strategy must be informed by the emerging trends locally, nationally, regionally and globally
4. Strategic priorities should be carved out from regional priorities
5. The members of the Global Board will play an active role during the Strategy Development Process
6. The Strategy must be built on GNDR’s niche, experience and achievements
7. The Strategy is to be driven by a vision of bringing in a transformative change in the lives of the communities at risk rather than only pursuing “funding interests”
The Process

The development of the new Global Strategy will be carried out by three separate committees:

1. Facilitating Committee

The facilitating team has been set up to facilitate the consultation with members and stakeholder groups. During July to September, regional consultations will take place across the 13 regions represented by the Global Board. A Secretariat representative and a Board representative from their respective regions will lead this process. In addition, members will receive webinars from technical experts and be sent a survey to complete via the Community Platform while consultations with the stakeholders will also take place from May to September’19. The consultant will provide the support for designing the consultations and survey format.

2. Drafting Committee

The results of the 13 regional workshops, consultations with the stakeholders along with the summaries of the 2018 Mid-Term review and Capacity Assessment will be brought together to carve out the thematic priorities for GNDR. The drafting committee with the assistance of the consultant will create the first draft of the Global Strategy in late September. The feedback received from the Technical Advice & Strategy Steering Committee (TASSC) will form the basis of the second draft to be completed in November. The TASSC will then provide feedback for the final time, which will be taken on board by the drafting team, assisted by the consultant to come up with the final version of the strategy. The Global strategy of GNDR will be approved in January 2020 by the Global Board.

3. Technical Advice & Strategy Steering Committee

The role of the TASSC is to review the drafts submitted by the Drafting Committee and provide strategic and technical input. The consultant will take on board the technical input provided by the TASSC.

Position in the organisation

- Responsible to the Executive Director.
- Works in close collaboration with GNDR Secretariat staff, the GNDR Global Board and project partners.

Key Duties and Responsibilities

- To incorporate of the inputs from the regional workshops and other consultations
- Complete the drafts of the thematic priorities based on the inputs received from the various consultations, including from the 13 regional workshops
- Facilitate the drafting team to get input into the various versions
- Complete the draft zero, one and the final versions incorporating comments
Person Specification

**Title:** Consultant for Strategy Development, Global Network of Civil Society Organisations for Disaster Reduction

The consultant will have the following competencies:

- A strong understanding of the international NGO sector including current thinking and practice around Risk-Informed Development process
- Experience of working in Global Civil Society Networks
- Experience in civil society sector, particularly in humanitarian response and preparedness, climate change, vulnerability reduction assessment, resilience, DRR concepts and practice
- Proven experience in Strategy development process
- Facilitation skills

**INFORMATION FOR APPLICANTS**

**POST OF:** Consultant for Strategy Development

**Ideal start date:** As soon as possible.

**Global Network of Civil Society Organisations for Disaster Reduction**

**BASED IN:** London, Teddington Office

**OFFICE HOURS:**
Flexible working hour options will be considered

The consultancy fee will be commensurate with experience. We anticipate that the project will involve 20-30 days of work, which will be spread across the 6-month duration of the strategy development process.